

DEPARTMENT OF DEVELOPMENTAL SERVICES  
JOB OPPORTUNITY  
CLINICAL NURSE COORDINATOR

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Meriden Campus  
**Job Posting No:** 022904  
**Hours:** Monday – Friday, 8:30 AM to 4:30 PM  
**Salary:** \$2,133.95 Bi-Weekly  
**Closing Date:** August 27, 2012

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Knowledge, Skills and Abilities:** This Clinical Nurse Coordinator position in the DDS South Region is based in the DDS Meriden Regional Center, ICF-MR and non-ICF-MR, Public Residential Division. This position provides nursing care and coordination for individuals residing in ICF-MR and non-ICF residences, approximately seven individuals weekly at the Meriden respite unit; and for persons requiring on-campus emergency respite as needed. The Clinical Nurse Coordinator is responsible for developing, coordinating, clinically supervising, monitoring and evaluating health services. This includes acting as a liaison between the Department of Developmental Services and community health providers. Conducts nursing assessments; develops and implements nursing and/or health care plans; provides supervision of staff and LPNs. Monitors nursing services; provides admission and discharge nursing assessments including plans for continuing care; assures nursing care programs are carried out thoroughly and on schedule; investigates problems which have been referred by staff, other team members and department; maintains records of drugs used, stored and secured; provides for nursing services to comply with ICF regulations, state and DDS directives. Provides nursing input to interdisciplinary plans and individuals' habilitative plans and programs. Provide medical information to the team, individuals served, family and guardians as needed. Attend meetings, complete reports, make referrals, provide transition planning as needed. Maintain accurate prescriber's orders. Provide RN coverage as needed to meet agency needs. Monitors consumers' health status and needs and reports changes to prescribers and the team as needed. Maintains health and safety standards for residences/programs, including infection control practices. Oversee treatment plans addressing numerous acute and chronic conditions, including foley catheterization care, respiratory treatments, G and J-tube feedings and care, colostomy care, wound care, diabetes management, mental health and behavioral needs. Provides incidental teaching to individuals served, staff, and families concerning medications and their use; Monitors for desired and side effects of medications and treatments. Oversees medication security and implementation of prescribers' orders. Provides nursing interventions as needed. Performs RN On-Call duties as required. Performs other related duties.

**General Experience:** Valid CT drivers license, Current RN license in good standing in the State of CT.

**Special Experience:** Three (3) years of professional nursing experience. One (1) year of the General Experience must have been at the level of Head Nurse working with the type of clients indicated by the parenthetical title (General). Incumbents in this class must possess and retain a license as a registered nurse in Connecticut. Incumbents in this class may be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a CT-HR-12 employment application which can be located at [www.das.state.ct.us](http://www.das.state.ct.us), cover letter, resume, last two (2) performance appraisals or two (2) letters of reference. Please reference the position number on submitted documentation. **Incomplete application packets will not be accepted.** All application materials must be received by 11:59 pm on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

DEPARTMENT OF DEVELOPMENTAL SERVICES  
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**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.